

Stay Smart, Stay Real in Songdo



### Reservation Form for TCTAP 2024

\* Please complete and return this form to us by email (reservation.songdo@ihg.com).

#### GUEST INFORMATION

Title :	
<input type="checkbox"/> Dr. <input type="checkbox"/> Prof. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	
Given Name :	Family Name:
Address :	Country :
States & Postal Code :	E-mail :
Phone :	

#### HOTEL RESERVATION

Arrival Date :
Departure Date :
Room Type & Special Rate ( all rates are including 10% VAT) (add Breakfast 23,000 KRW per person)
*Standard King &Twin <input type="checkbox"/> <b>KRW 165,000 (without Breakfast)</b>
*Premium King & Twin <input type="checkbox"/> <b>KRW 187,000 (without Breakfast)</b>
*Premium Park view King & Twin <input type="checkbox"/> <b>KRW 209,000 (without Breakfast)</b>
*Junior Suite <input type="checkbox"/> <b>KRW 250,000 (without Breakfast)</b>
Room Benefit :
*Complimentary mineral water in room (daily 2 bottle)
*Complimentary access to Gym (2F)
*Complimentary use of in-room coffee tea making facilities (Premium to Junior Suite only)
*Complimentary high speed internet service (wireless)
Number of Guest :
Additional Breakfast (rate is including 10% Tax)
<b>KRW 23,000 (per person)</b> <input type="checkbox"/> 1 person <input type="checkbox"/> 2 person

Remarks :

\*The room rate is a **TCTAP 2024**

\*Tax exemption is only applied to who has license of diplomat.

\*The room rate and benefits are valid from **2024.04.25 ~ 2024.04.27.**

Holiday Inn Incheon Songdo

33-1 Songdo-dong , Yeonsu-gu, Incheon, 406-840 , Korea, Republic of

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**RESERVATION GUARANTEE:**

Credit Card :  Visa  Master  JCB  AMEX  Diners

Card Number:

Card Holder :

Expiry Date :

\*Bank Transfer

Account No. :

Account Owner :

Swift Code :

Bank Address :

**\*Please be aware of having duplicated reservations made via other Agencies will also be charged if not cancelled in advance.**

**If you have any duplicated reservations please cancel before check-in otherwise cancellation charge equal to entire stay will be applied to your credit card.**

**BOOKING CONDITIONS**

- Normal Check-in time : from 15:00 / Check-out time: 11:00
- Early Check-in: Before 09:00-Full charge of reserved rate / between 09:00-12:00 50% charge of reserved rate / afternoon upon availability.
- Late Check-out: Between 11am~3pm- 22,000 KRW per hour. / After 3pm-Full charge of reserved rate
- Non-guaranteed reservations will be held 24 hours prior to arrival, after that the reservations will be automatically released.
- For Guaranteed reservations we would require a credit card with expiration date. In the event of late cancellation within 24 hours prior to arrival or non-arrival, a one night accommodation charge will be applied to the credit card.

**For special arrangement please don't hesitate to contact our Reservations team as follows:**

**Reservations Department, Tel - +82 32 250 0000 or email - [reservation.songdo@ihg.com](mailto:reservation.songdo@ihg.com)**

**Reservation Manager, Ms Lisa Cho, Tel - +82 250 0000 or E-mail – [yurim.cho1@ihg.com](mailto:yurim.cho1@ihg.com)**

Or

**Mr Hyunmo Yang, Sales Executive, Tel : +82 32 250 0303 or Email : [hyunmo.yang@ihg.com](mailto:hyunmo.yang@ihg.com)**

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